



On behalf of everyone here, a very warm welcome to Harnham Junior School.

This pack gives a very brief outline of the school, but it cannot give you a complete picture of school life. It will, I hope, be a useful and informative introduction. Please get in touch with us if you would like to know more, a tour of the school will show you so much more – the children are our best advertisement, we are proud of them, ‘well rounded and mature young people,’ according to our recent Ofsted, whose comments, along with those from our own self evaluation and the Diocesan Inspection (SIAS), can be found on the right hand side of these pages.

In fact it is with a sense of pride that I look at the progress we have made; from being a sleeping giant – having a great deal of hidden potential – the school is now a flourishing, creative environment in which everyone genuinely matters, and cares for each other. The sense of excitement and positive, enjoyable progress has spread across the whole school.

We have undertaken a great deal of developmental work in all areas and continue to work very hard for the school’s further improvement. We maintain an emphasis on creating a learning environment and ethos which creates opportunities for children’s learning. The results of our dedication to this development is seen when we hold open afternoons, and invite comments from parents/guardians – which are always uniformly positive and supportive.

We know where we want the School to be going, because, together with Staff, Governors, Parents and, most importantly, the Children, we originally wrote, and now update, our Vision Statement. This explains not only where we view the School going, but also how we are going to get there. We reviewed it last year, and keep looking, to make sure that it reflects where we are now, and that every-one involved in the school has some input.

The strength of Harnham Junior School is in its relationships, and a most important one of those is between Home and School. Together we are involved in a partnership that has one goal - the development of children as individuals who are able to draw on a wide range of personal, intellectual, physical and social skills to gain understanding.

*‘It’s not just what you see when you come in..... it feels special.’
- Child 2011*

‘There is a high level of care and commitment to excellence which ensures that the uniqueness and potential of each child are paramount.’ - SIAS

*‘It has always been good but now it’s even better.’
- Parent 2011*

*‘The children’s positive attitude, sense of belonging and ownership of their school.’
- SIAS*

‘The school is proactive in seeking the views of its members using formal and informal methods. Parents feel that they are very well informed. The partnership that exists between the school and the local community is a real strength and Harnham Junior is very well thought of in the local area.’ - SIAS

We have worked extremely hard to make sure our school is a happy, lively, caring community in which children can flourish, trying new things in a variety of ways, without a fear of failure. In the ever-changing world of education, this willingness to review our position and to be brave enough to try out ideas which we feel will benefit the children, has marked us as a community which leads the way. The positive atmosphere and attitude, based on us all being learners, demonstrates and promotes development to the children during their important formative years.

This is especially true in Year 3, where, in September, we can focus our approach in a way which is close to Infant provision, and by the end of the year is fully integrated into Junior ways.

We strive to develop in our children the means by which they can learn for themselves, with the flexibility to adapt their skills and knowledge, and with the eagerness to discover more. We aim to develop self-reliance in our children, together with the ability to question and think for themselves. We hope to create an educational environment which will encourage them to demand a great deal of themselves and to take pride in their own achievements.

We place great importance on the social skills of co-operating and sharing, recognizing that in their future lives children will have to work with others to achieve their career goals. We foster the attitudes of honesty, reliability, compassion, tolerance, consideration and respect for each other because we understand that the measure of a person is taken not from what they take from life, but what they make of it. To support this we focus on our twelve Values, chosen by the children, which form the bases of Collective Worship in a two year rota.

Please feel free to look at the, soon to be updated, School website (www.harnham-jun.wilts.sch.uk) to get a view of what we do, and, if you can, we encourage visits to the School so you can feel the atmosphere and ethos in action. If you have any questions, please don't hesitate to get into contact using the addresses and numbers above.

We all look forward to welcoming you and your children to Harnham C. of E. Junior School. I am sure your association with the school will be happy and rewarding for all concerned.

Yours sincerely



Mr L Coles – Headteacher

'Good teaching and a lively and stimulating curriculum are the main reasons for pupils' good learning and interest in their work.' - Ofsted

'Induction arrangements from the infant school next door, and for pupils about to transfer to the secondary schools, are excellent and pupils feel ready to move on, although they say they will really miss Harnham.' - Ofsted

'The school is a very happy place to be, always encouraging, which has helped my daughter progress both academically and emotionally.' - Parent

'They are given clear, good levels of guidance about what they are doing well and how to improve, which the pupils value.' - Ofsted

'The school has always addressed any issue raised with kindness and speed. Teachers are approachable and friendly and the atmosphere is always happy.' - Parent



Harnham C. of E. Junior School
Saxon Road, Harnham, Salisbury, Wiltshire, SP2 8JZ

Telephone: (01722) 327218
General email: office@harnham-jun.wilts.sch.uk
Website: www.harnham-jun.wilts.sch.uk

Mr L Coles BEd (Hons) MEd NPQH

Email: head@harnham-jun.wilts.sch.uk

Harnham C. of E. Junior School Vision

At Harnham Church of England Junior School, we aim to be at the heart of the community by providing an education of the highest quality within a Christian ethos. To do this:

We provide a welcoming environment where everyone accepts and celebrates each other as individuals and as part of our community.

We nurture the self-esteem, happiness and resilience that comes from, and necessary for, life-long learning, recognizing and celebrating a wide range of achievement.

We work together in the spirit of kindness so all learners thrive.

We build and sustain relationships based on mutual respect, and understanding of our rights and responsibilities, with all members of the community.

We provide a secure and stimulating learning environment using ideas, strategies and equipment to foster understanding and interaction.

We enrich educational experiences in a calm, challenging positive and enjoyable environment.

We help our pupils achieve their best by knowing where they are with their learning and how to move forward.

We value all members of our school community and encouraging them to value themselves by talking with and listening to our pupils and all members of our school community.

We undertake personal and professional development to help progress towards these and developing shared goals.



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Home - School Links And Pastoral Matters

Keeping in touch

Newsletters are sent home electronically each week to give you news of events in school and information about future occasions. If you really cannot receive information electronically, a paper copy can be requested. Texts come out, as necessary, to specific groups throughout the week.

We arrange parents' evenings in each traditional term (three times a year) at which you can discuss your own child's educational development. In the Autumn Term (Term 1) the evening takes the form of an introductory meeting concentrating on how well your child has settled into the School, and/or their new class.

The annual report on your child's progress is prepared and sent home in the Spring Term, and is followed by individual consultations with the focus on your child's progress. In the Summer Term there is another consultation evening to review progress since the previous year, and on-going targets.

We hold general meetings to discuss specific topics and introduce the curriculum for each of the year groups. Again, there are opportunities to talk individually with the class teacher about individual issues.

The results for optional SATs for all year groups, and End of Key Stage Tests for Year 6 pupils, are sent out in the Summer Term. The Optional SATs are optional to us as a School, not optional to individual children.

You are welcome to come and discuss specific problems or anxieties with the Class Teacher or the Headteacher. A phone call or note to make an appointment is appreciated as it will avoid disruption to the teaching day and may save a wasted journey. We ask that parents do not ask to meet Teachers after School on Tuesdays (unless there is a particularly urgent reason) as this is the time set aside for Staff Meetings. In any case, whilst the School is open, there will always be someone who can help in an emergency. We will also contact you if we have any concerns and feel that further communication would be helpful.

There are also occasional general parents' evenings at which we deal with specific areas of the curriculum and developments in the education system. This kind of meeting is run either by outside speakers or by members of staff, and there are opportunities for discussion and sometimes practical involvement, depending on the nature of the subject.

Throughout the year there are opportunities for parents to come and support their children e.g. at productions, concerts, sports events and our very popular Open Afternoons.



Staff List		
Headteacher		
Mr L Coles		
Year 3	Year 4	
Miss R Murphy Mrs L Cole Mrs Z Monteith & Mr C Turner	Mrs H Connolly/Mrs K Allen Mrs K Dolphin Mrs D M Fardell	
Year 5	Year 6	
Mrs C Noyce & Mrs S Quartley Mrs M Wilcox Miss L James	Miss M Holloway Mr J Bunn Miss H Joy	
Non- Class-based Teachers		
Mrs P Carlton, Miss R Fletcher & Mrs M Coles		
Teaching Assistants		
Mrs D Chilvers Mrs J Coldwell Mrs K Curtis Mrs A Fiddy Miss S Korbey Mrs R Lockwood	Mrs J Manners Mrs T Murley Mrs S Nash Mrs A Norris Mrs C Shorland	Miss A Sprague Mrs L Stacey Miss G Waters Mrs C Watling Mrs S Wood Mrs L Yarwood
Finance & Administration	MDSA	
Mrs S Foyle - Finance Mrs S Knight - Admin Mrs V Poole - Admin Mr J Holloway - IT Technician	Mrs D Chilvers Mrs J Clarke Mrs V Mather Mrs S Nash Mrs C Shorland Mrs L Yarwood	
Pastoral Support		
Mr S Abbott Miss S Korbey - ELSA Mrs A Norris – ELSA Mrs L Kendell-Scott - PSA		



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Governing Body 2016

Name	Appointment	Term of Office Ends
Mr L Coles	Head Teacher	
Miss R Fletcher	Staff Governor	2020
Mrs P Carlton	Co-opted Governor	2017
Mrs K Smith	Chair – Co-opted Governor	2017
Revd R Roberts	Foundation – Ex-Officio	
Mrs H Evans	Foundation	2019
Mr D Stone	Foundation	2018
Mrs J Ross	Local Authority Governor	2019
Mrs L Greenhalgh	Parent	2020
Mrs K Rumbold	Parent	2016
Mr R Pearce	Parent	2018
Mrs V Poole	Clerk	



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Communication

Please talk to us! We will Listen.

As you should be able to tell from the tone of this pack, we really do want for you to communicate with us. To help with this children are collected from the Playground at the beginning of the School Day, and returned there at the end of the day. The Staff is, therefore, collected on the Playground.

If you would like to talk quickly about anything to do with your child, these times are good. If you would like to talk for a while, it is best to make an appointment, otherwise the rest of the class is kept waiting, and not learning.

If you would like to write to you child's Teacher, or the Headteacher, please do so – either using paper etc, or using the email addresses above.

Also above, is the telephone number – and you may talk to the Headteacher, or we will arrange for him, or your child's Teacher to phone you when convenient.

Please Listen to us! We will let you know.

We put letters and homework on the School website – and, if the letter is really important, send a text to warn you that you have been sent an email.

Please make sure that we have your correct contact details, especially when you update your mobile phone. We know that this is easy to forget, but it is vital in the unlikely event of an emergency.

If the School has to close for any reason, we put a message on our website, will send a text message if it is an unplanned closure, and, if there is a closure because of snowy conditions, will put a message out on Spire FM and BBC Radio Wiltshire.



Below is an example of our clubs timetable. Clubs vary during the year according to the sports season and availability of staff. The children do not need a parent's signature for lunchtime activities. The After School activities require parent signatures. Forms will be available to sign in School and on line to enable to sign up for available spaces.

Day	Club Name	<i>Clubs led by School Staff / Outside Personnel</i>	Time	Venue
Monday	Tech Team	Miss Holloway	Lunchtime	Classroom
Monday	Choir	Mr Bunn	After School	Hall
Monday	Football (Yr5/6)	Outside Coaches (cost)	After School	Field
Tuesday	Kidz Love Fit	Girls Love Fit	After School (cost)	Hall
Tuesday	Spanish Club	Outside Teacher (cost)	Lunchtime or After School	Classroom
Tuesday	11+ Club (Yr 5s only)	Outside Teacher (cost)	After School	Classroom
Wednesday	Netball (Yr5/6)	Mrs Foyle	After School	Playground
Wednesday	Football (Yr3/4)	Outside Coaches (cost)	After School	Field
Thursday	Tag Rugby (Yr5/6)	Miss Lawrence	Lunchtime	Field
Thursday	Homework Club	Mrs Coles	Lunchtime	Library
Friday	School Council (councillors elected by their classmates)	Mrs Quartley	Lunchtime	Classroom



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Special Educational Needs

Harnham Junior School has an excellent reputation for supporting individual children in ways that maximise their learning and development.

In July 2011, the provision for Special Educational Needs (SEN) was recognised by Ofsted as being very strong, and is at least in line with the National Code of Practice, and, the vast majority of the time, exceeds it. This is the Revised Code of Practice which has necessitated some changes to the School's Policy and has resulted in changes of the stage names. If you would like to read the Policy, please ask at the Reception Office, or look on the School web-site.

The Special Educational Needs Co-ordinator (SENCo), Mrs Coles, works closely with Class Teachers and Teaching Assistants to ensure that provision is available to all who need it, and to the benefit of all.

The Stages of SEN have names - School Action and School Action Plus.

School Action is the stage necessary for a child who needs intervention in addition to or different to the School's usual differentiated curriculum and presentation strategies. This may result in additional learning resources being used, whether this is equipment or smaller group work.

School Action Plus, as its name suggests, involves agencies outside the School. Such agencies may be asked to make assessments of the child and then provide suggestions which can help tailor planning and teaching. The agencies on whose support we can call include educational psychologist, occupational and speech therapist, specialist advisory teachers, behaviour support team and educational welfare officer.

Until 2011, as part of the School, we had a well regarded Specialist Learning Centre which meant that we built up a focus and specialism on Special Educational Needs across the School. We are determined to retain this focus, and the skills which the Centre brought to the Staff – and to make sure this continues we retained the Centre Specialist Teaching Assistants within the School.

If your child presently receives or requires additional help, please complete and return the slip below before they start at Harnham Junior School, so that we can have as much information as possible, and ensure the most appropriate provision is in place as quickly as possible.

Harnham C. of E. Junior School Special Educational Needs

I/We have read the Special Educational Needs section of the prospectus and understand the provision available.

I/We would like to discuss the Special Educational Needs of our child

I/We would like a hard copy of the Special Educational Needs Policy – tick for *Yes*, blank for *No*

I/We give permission for the SENCo of Harnham C. of E. Junior School to discuss the Special Educational Needs of our child

with their present/previous School

Signature: Date:

Name:



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Admissions of Pupils to the School

The designated catchment area is basically the Harnham area of Salisbury. The education department in County Hall in Trowbridge can give the current information about the exact boundaries of the catchment area. Parents now have the legal right to make an application to whatever maintained school they choose for their child. Therefore, application for children who live outside these catchment areas can now be considered and admission will be agreed subject to the availability of adequate teaching and accommodation resources.

The Published Admission Number at this school, agreed between the Local Authority (LA) and the Governing Body, is 90 per Year. If space and other resources permit it might, in some years, with the agreement of the LA, be possible to exceed this limit by a small margin. We do understand the desire to have the kind of educational experience we can offer, and would not lightly refuse applications.

Wiltshire Council is the admissions authority for controlled schools such as Harnham C. of E. Junior School. Therefore, we operate our admissions procedure strictly within the policy of the Council – which you will find in the Guidance Notes accompanying the Application Form.

Application for Admission

Application for admission must be made on the appropriate form.

- The completed application form should be returned directly to the Schools Admission Team at County Hall, Trowbridge.

Application for entry into a different year group should be made on the appropriate ‘transfer’ form – which is usually available from the School Office. These applications will be considered in order of receipt and the offer of a place depends on whether there is a place available.

Both forms and admissions can be found on the Wiltshire Website – www.wiltshire.gov.uk

Admission Criteria

If demand for places exceeds the number of places available in the school the following criteria are used to allocate places:

- i. Children within the care of Wiltshire County Council who live within the designated area for Harnham Junior School.
- ii. Children who are in Year 2 of Harnham Infant School and whose parents are applying for their entry into Year 3.
- iii. Children who are resident in the designated area as at the relevant deadline.
- iv. Children with a long term and serious medical condition which means that they need to attend Harnham Junior School. (Please note that any request made on medical grounds will need the written support of the District Community Health Physician).
- v. Children with an older brother or sister already at Harnham Junior School.
- vi. All other children

Straight-line distance from Harnham Junior School to the child's home address will be used as a tie-breaker in the event of over-subscription within any of the above categories. In the event that two or more distances are identical, the remaining places available will be decided by casting lots.

If the Schools Admission Team cannot offer a place for your child at Harnham Junior School, you will have the right of appeal against this decision. The letter refusing the place will set out the reasons for this decision, together with a form to complete if you wish to appeal.

Further Information and Advice

Further information is available via

- the *Guide to School Admissions in Wiltshire* (copies available from the local library)
- the Wiltshire County Council website (www.wiltshire.gov.uk)
- the Local Authority School Admissions Customer Services Helpline on 01225 713000



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Harnham Schools Association (H.S.A.)

We are very proud of, and grateful to, The Harnham Schools' Association, which serves both Harnham C. of E. Junior School and Harnham Infant School.

The Association raises money for the schools for projects which cannot always be met from official school funds. Last year they have helped us, enormously, with our focus upon the development of community provision allowing us to have a dedicated space for the use of a Parent Support Advisor, and community groups, after school.

Parents interested in helping the work of the committee should contact the secretary at any time. The Secretary also keeps a list of members who are available to give help with projects and functions from time to time - this may range from painting and decoration, to manning a bar, preparation of food or running stalls at local Fetes.

Please see the enclosed **(H.S.A.)** flier.



ATTENDANCE STATISTICS

Pupil information for the period January 2016 to May 2016

Number of day pupils of compulsory school age on roll for at least one session	334
Total number of pupil sessions	34,958
Authorised absence in the period	3.52%
Number of authorised absence sessions	1,229
Unauthorised absence in the period	.81%
Number of unauthorised absence sessions	283

NB one day represents two sessions

If written confirmation of the reason for absence is not received by the School, it is considered as “unauthorised”